



# Point Reyes Summer Camp Head & Assistant Cook Application

<b>Office use only</b>
Date rec'd: _____
DB: _____
Interview: _____

PLEASE MAIL TO: Point Reyes Summer Camp  
 Attn: Job Applications  
 Point Reyes National Seashore Association  
 1 Bear Valley Road, Bldg 70  
 Point Reyes Station, CA 94956  
 phone: 415-663-1200 x306  
 fax: 415-663-8174  
 www.ptreyes.org

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Current Address: \_\_\_\_\_

Permanent Phone: \_\_\_\_\_ Current Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Position(s) for which you are applying:  Assistant Cook  Head Cook

Are you capable of skillfully performing this/these job(s) as described in the position description(s)?  YES  NO

Are you available to work from June 9 through August 11, 2012?  YES  NO

## EMPLOYMENT HISTORY (List most recent experience first - use separate sheet if necessary)

Please provide a full record of all employment, paid and volunteer, including any previous Point Reyes Summer Camp positions.

Dates	Job Title	Employer	Supervisor	Daytime Phone
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## EDUCATION & TRAINING

High School/College/Training	Major/Concentration	Years Attended	Degree Earned
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## Certifications (list expiration dates)

First Aid \_\_\_\_\_ CPR \_\_\_\_\_ Teaching Credential \_\_\_\_\_  
 Wilderness First Aid \_\_\_\_\_ Food Handler's License \_\_\_\_\_  
 Water Safety/Lifeguard \_\_\_\_\_ Other (specify) \_\_\_\_\_

Do you have a valid driver's license?  YES  NO State \_\_\_\_\_ License # \_\_\_\_\_  
 Do you have a Class B Commercial license?  YES  NO Exp \_\_\_\_\_

Do you have a clean driving record?  YES  NO

*If no, please explain on a separate sheet.*

**On a separate sheet of paper, please answer the following:**

1. Describe your experience with meal planning, budgeting, and preparation for large groups.
2. Describe your culinary strengths, gifts and talents.
3. Describe your experience supervising others while working in a commercial kitchen.
4. Explain why you would like to work at Point Reyes Summer Camp, what you would bring to the program and how you would benefit from the experience.
5. Describe your experience living and working in a summer camp, retreat center or similar residential setting.

**REFERENCES**

Please list 3 people, not related to you, who have knowledge of your professional experience, skills, abilities and character, and who would be willing to serve as references. Provide at least 1 former work supervisor.

Name	Title/Relationship	Years Known	Daytime Phone

Have you ever been convicted of a felony?  YES  NO

Have you ever been fired from a job for any reason?  YES  NO

If you answered yes to either of the above, please provide a detailed explanation on a separate sheet.

**Are you willing to be fingerprinted and consent to a criminal background check?**  YES  NO

By signing below, I authorize PRNSA to proceed with reference, background and criminal checks and I release PRNSA from liability in connection with such checks. Furthermore, I understand that, if employed, I will serve as an "at will" employee and that failing to disclose and/or providing untrue or misleading information may result in my dismissal. Finally, I authorize PRNSA to release information regarding my job skills and performance to other prospective employers when contacted for reference. I understand I may revoke this reference check authorization in writing at any time during or after employment.

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<b>Print Name</b>	<b>Signature</b>	<b>Date</b>
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